

**HAMIDI KASHMIRI MEMORIAL GOVERNMENT DEGREE COLLEGE EIDGAH, SRINAGAR**

**NOTICE INVITING EXPRESSION OF INTEREST**

Tender Reference NO:

Dated:

Principal HKM Government Degree College Eidgah, on behalf of Hon'ble Lt. Governor of UT of Jammu and Kashmir invites online Expression of Interest (EOI) from registered Members of Federation of publishers and booksellers Association of India for the procurement of books for the library of HKM GDC Eidgah during the current financial year 2023-24. The EOI Documents consisting of qualifying information, and detailed terms and conditions of contract can be seen/downloaded from the website [www.jktenders](http://www.jktenders). The brief details and critical dates of Tender are as under

**BRIEF DETAILS AND CRITICAL DATES OF TENDER**

a) The brief details of the tender are as under:

S.No	Description	NIT Details
1	Name of the Institution	<b>HKM Govt. Degree College Eidgah Srinagar</b>
2	Tender reference No.	HKM/GDC/Eidgah/
3	Tender Subject	<b>Tender for Providing Books</b>
4	Tender Type	Open E-Tender System (Double Cover System)
5	Earnest Money Deposit	<b>Rs. 15,000/- (Rupees Fifteen Thousand only)</b>
6	EMD/ Bid security payable to	In the form of CDR/ FDR pledged to Principal HKM Govt. Degree College Eidgah Srinagar.
7	Tender fee (non -refundable)	<b>Rs. 100/-(Rupees Seven Hundred only).</b> In the shape of Demand Draft only, in favour of Principal HKM Govt Degree College Eidgah Srinagar.
8	Availability of Tender Document	HKM Govt. Degree College Eidgah Srinagar website <a href="http://gdceidgah.com">http://gdceidgah.com</a> and JKUT e-tendering portal <a href="https://jktenders.gov.in">https://jktenders.gov.in</a>
9	Tender Inviting authority	Principal, HKM Govt. Degree College Eidgah Srinagar, Email id: <a href="mailto:gdceidgah@gmail.com">gdceidgah@gmail.com</a>
10	Contact Details	Phone: <b>7889315565</b>

**b) The critical dates of the tender are as under:**

<b>S.No</b>	<b>Particulars</b>	<b>Date</b>
1	Publish date and time	21/11/2023
2	Period of downloading of EOI documents.	21/11/2023 to 28/11/2023
3	Online Bid Submission Start Date & Time	21/11/2023
4	Online Bid Submission End Date and submission of hard copies	28/11/2023
5	Date of Opening of EOI Bid Online (Technical)	28/11/2023

**Note: for any query contact through e-mail Id: [gdceidgah@gmail.com](mailto:gdceidgah@gmail.com)**

Sd/-

Principal

HKM Govt. Degree College Eidgah

Srinagar

Copy to the: -

1. Secretary to Government. Higher Education Department, Government of J&K for kind information
2. Director Higher Education Department J&K for kind information
3. Joint Director, Information Department, and Srinagar with the request to publish the Tender Notice in at least two leading Newspapers of J&K and one leading National newspaper. The cuttings may be sent to this office for confirmation.
4. In charge website, HKM Govt. Degree College, Eidgah ([www.gdceidgah.com](http://www.gdceidgah.com)) for information and necessary action.

## **EOI DOCUMENT AND TECHNICAL SPECIFICATIONS**

1. Particulars of Work: Expression of Interest invited for Empanelment of Booksellers/Vendors/Publishers for supply of Books to the college for the current financial year 2023-24.
2. EOI invited by: Principal Hamidi Kashmiri Memorial Government Degree College Eidgah, Srinagar.
3. EMD &EOI Fee: The cost of tender document Rs. 100/-(Rupees Hundred only). shall be furnished in the shape of Demand Draft (Non Refundable) favouring Principal, HKM Govt. Degree College, Eidgah, Srinagar and Earnest Money Deposit in the shape of CDR/FDR Rs. 15,000/- (Rupees Fifteen Thousand only) pledged to the Principal, HKM Govt. Degree College, Eidgah, J&K. The bidder has to upload scanned copies of the demand draft and CDR/FDR online with technical bid.
4. Hard copy of EMD in the shape of CDR/ FDR & TENDER cost in shape of demand draft (DD) shall be submitted in the office of Principal HKM Govt. Degree College Eidgah before 28/11/2023.
5. Those bidders who have already participated in our previous E-Tenders under Reference No: HKM/GDC/Eidgah/3065 and HKM/GDC/Eidgah/3103 have their original EMD/CDR/FDR in the college office, shall have to upload receipt of EMD/CDR/FDR already deposited by the bidder in the said tenders.

### **6. Documents to be uploaded:**

1	Bidder profile as per format A
2	Duly Filled & Signed Tender Acceptance Letter as per format B.
3	Cost of tender document in the form of DD and EMD in the form of CDR/FDR
4	Proof of being a member of Federation of Publishers and book Sellers Association of India (FPBAI)
5	PAN Card (Copy)
6	Experience/satisfactory certificate from the institutions last served.
7	Scanned Copy of an affidavit on Rs.50/-stamp paper with the effect that:- <ul style="list-style-type: none"><li>● The firm/supplier has not been blacklisted in the past by any Govt. body/Private institution of the country and there is no vigilance /any other investigating agency, case pending against him/her.</li><li>● If anything found wrong or false at any stage against the firm/supplier, He/she shall be responsible and deem to any legal action against him/her.</li><li>● That the information submitted by me/us is true and correct, if found false at any point of time, i/we shall be liable for action as warranted under law.</li></ul>

6. **Discount:** The Supplier/Tenderer will quote the discount rates on Price Bid Format (BOQ). Only Paper Back (PB) shall be supplied, however if books from a particular subject are not available in the Paper Back Format, Hard Bound format will be accepted once the supplier submits the formal communication regarding non

availability of the paperback format. The value of the books in hard bound format for a particular subject/title shall not exceed the 10% of allotment of funds in the specified subject

7. Price bid format (BOQ) is not enclosed in the bid document. The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BOQ ) shall be downloaded from the e-Tender portal and the bidders shall fill up the required fields in the sheet.

Sd/-

Principal

HKM Govt. Degree College Eidgah

Srinagar

## **TERMS AND CONDITIONS FOR TENDERER**

- The supplier shall supply all the ordered Books within the period of 15 days (for Indian Publications) and 21 days (For foreign Publications) from the date of placing of supply order failing which the bidder is bound to pay a penalty of Rs 500/- per day maximum upto 10% the supply order beyond the stipulated date. The Books shall only be in the print mode.
- The period of Services shall be effective upto ending March, 2024 .
- In case of cheating by charging more than actual publishers price, the firm can be blacklisted/can lead to forfeiting of performance security deposit or both.
- All the Books are to be suitably protected, covered in waterproof packing and crated to prevent damage or deterioration during transit and storage till the time of verification. The supplier shall be responsible for any loss or damage caused during transportation, handling or shortage till their successful verification. Number of Books supplied to College may increase or decrease as per requirement.
- Any change/corrigendum/extension of opening date in respect of this tender shall be issued through website only. Bidders are therefore requested to regularly visit the website for updates.
- Financial bid will be opened only of those suppliers which qualify technical bid. Bids must be submitted by the time as mentioned in the schedule in the Notice Inviting Tender.
- While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
- If any tenderer/bidder stipulate any condition of his own, such conditional tender is liable to be rejected.
- Tenderer shall take in to account all costs including delivery of the material. In this regard no claim for any extra payment for any reason shall be entertained. The Books shall be delivered at **HKM Govt. Degree College Eidgah** (Dhar School Safakadal, near police station Safakadal)- 190002 and the supplier shall be responsible for any damage or insurance during the transit of goods.
- If approved suppliers fail either to supply the books of the prescribed specification or to deliver the book within the specified period, the Purchasing Officer shall be at liberty to arrange supplies from the second Highest Bidder and the EMD and other deposits if any available with the Department shall be retained besides blacklisting the defaulter.
- Jurisdiction for any legal proceedings shall be J&K Courts at Srinagar only.
- Principal, **HKM Govt. Degree College Eidgah** reserves the right to consider, ignore or reject any tender at any stage without assigning any reason whatsoever.
- The price charged should be supported by authentic price proofs duly attested by the Supplier. The price proofs may be submitted in the following form-
  - The price printed on the book.
  - Publisher's Latest Catalogue.
  - Publisher's price proof available on the Publisher's website.
  - Purchase invoice from the Publisher.
- Damaged or defective copies shall not be accepted and shall be returned at the cost of the supplier.
- Bills should be raised in the name of Principal HKM GDC Eidgah and in Triplicate Form only.
- All the payments will be made in Indian Rupees and payment will be released after supply and acceptance of books by the college.

- In the case of multi volume publications, only complete sets are to be supplied.
- In the case of foreign publications, price(s) in the currency of the country of publication along with the price(s) in Indian currency and foreign exchange rates shall be clearly mentioned in the Invoice, along with proof.
- The lowest-priced/paperback/Indian edition should be supplied if such edition is available unless specified otherwise.
- Any discrepancy such as charging of higher price, the supply of old edition, supply of foreign edition in place of the cheap edition, etc. detected at a later stage, shall be compensated by the supplier.
- Books of the latest edition should be supplied, with intimation to that effect to the library. Even though the Purchase Order may have specified an older edition. If a low-priced edition of a book is available then the supplier is bound to inform its availability to the Library Committee, supply the same and bill accordingly.
- If any wrong supply is made by the suppliers, it shall be returned to them at their risk & cost.
- The foreign books available in dual or triple currency should be billed in currency in which the converted cost is the lowest in Indian Rupees.
- The college reserves the Right to change or modify or amend or substitute any clause(s) in the terms and conditions. If required, at any time.
- The college reserves the right to cancel an order at any time without assigning any reasons. The supplier shall not be entitled to claim any compensation against any such termination.

Sd/-

Principal,

HKM Govt. Degree College Eidgah

Format A

**BIDDER PROFILE**

**(To be typed on official letter head of the firm/Tenderer)**

- 1) Name of the firm/supplier.....
- 2) Registration No. of FPBAI/Other Association.....  
(Please enclose a copy of the Registration Certificate)
- 3) Name of the supplier (Proprietor/Partner/Firm).....
- 4) PAN.....
- 5) Address.....  
.....  
.....
- 6) Contact No.....
- 7) Fax.....
- 8) Website (if any)..... Mobile No of contact person (s).....
- 9) E-mail address.....@.....
- 10) Details of EMD of Rs.15,000/- (Fifteen thousand only) as CDR/FDR (refundable) drawn from any nationalized Bank pledged to the **Principal, HKM Govt. Degree College Eidgah**
  - a) CDR/FDR no..... b) Date.....
  - c) For Rs..... d) Bank.....
- 11) Demand Draft Details (Document Fee of 100 Rs favouring Principal HKM Govt. Degree College Eidgah (Non Refundable)
  - a) Demand Draft no.....
  - b) Date.....
  - c) For Rs.....
  - d) Bank.....

Seal & Signature of the Bidder

Official Seal

**FORMAT B**

**TENDER ACCEPTANCE LETTER**

**(To be given on supplier's letter head)**

The Principal,  
HKM Govt. Degree College,  
Eidgah, Srinagar

Sub: Acceptance of terms and conditions of tender.

Tender Reference No..... .

Name of the tender/work:-.....

Dear Madam

1) I/ we have downloaded the tender documents for the above mentioned Tender/work from the website(s) namely: .....as per your advertisement, given in the above mentioned website(s).

2) I/we hereby certify that I/ we have read the entire terms and conditions of the tender document which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.

3) The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.

4) I/ we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.

5) I/ we do hereby declare that I/we have not been blacklisted /debarred by any Govt. Department/Public Sector Undertaking.

6) I/ we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/false or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Seal & Signature of the Bidder, with Official Seal)